

War Memorial-General Works

Last Issue Date: 15/01/2008		Type Of Service				
Activity		A	B	C	D	E
1	Open & close up daily (7 days a week)	Y				
2	Check interior daily	Y				
3	Remove any excrement	Y				
4	Sweep & mop floor daily	Y				
5	Hose off outside area including steps when necessary	Y				
6	Remove internal & external rubbish	Y				
7	Check walls & crosses for graffiti & if necessary report to Barry Henningsen	Y				
8	Replace any blown lights(globes on site)	Y				
9	Check that light meters are working (report to Barry Henningsen)	Y				
10	Adjust light meters to allow for daylight savings changes	Y				
11	Check pond and remove rubbish where required	Y				
12	Check and clean pond filters (3 times a week)	Y				
13	Drain and clean pond monthly (last Wednesday of month for 8 hours)	Y				
14	Remove cobwebs from all lights	Y				
15	Remove protective sheets from Crosses & clean out debris and cobwebs annually	Y				
16	Raise and lower flags as requested (separate job number required)	Y				
17	Remove dead flower wreaths (after period of respect)	Y				
18	Report any damage to Barry Henningsen	Y				

Special Comments and Technical Data

A SERVICE WEEKLY

Disclaimer -This TDS is intended to provide guidance only to support Preventative Maintenance servicing activities. All TDS users are encouraged to read and understand the full **Conditions of Use** provided on the final page of this document and on the DPTI website.

For more information please contact the applicable Facilities Management Service Provider.



Government of South Australia
Department of Planning,
Transport and Infrastructure

Download Date: 22/12/2020

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