

Parliament House - Quantas House Infrastructure

Last Issue Date: 23/01/2013		Type Of Service				
Activity		A	B	C	D	E
1	Check installation against records, report and record any discrepancies.				Y	
2	Inspect and clean power supplies, enclosures and fans for network switches				Y	
3	Review event logs and reports	Y				
4	Produce configuration backups of network switch	Y				
5	Check the time synchronisation for network routers	Y				
6	Check CCTV cameras, door controllers, monitored strike plates, automatic door closers and request exit buttons report and record any discrepancies in accordance to AS 2201.		Y			
7	Check all door controllers, monitored strike plates, automatic door closers and request exit buttons for cable retention, wiring condition and signs of tamper.		Y			
8	Inspect all network patch points		Y			
9	Conduct UPS battery test and fail-over test					Y
10	Replace UPS battery					Y
11	Clean camera housing and lenses for all CCTV cameras			Y		
12	Record results in log book	Y	Y	Y	Y	Y

**Special Comments and Technical Data**

- A SERVICE MONTHLY
- B SERVICE 3 MONTHLY
- C SERVICE 6 MONTHLY
- D SERVICE ANNUAL
- E SERVICE EVERY 2 YEARS

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For more information please contact the applicable Facilities Management Service Provider.



Government of South Australia  
Department of Planning,  
Transport and Infrastructure

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