

Lifts - Glazed Shaft and Car Cleaning

Last Issue Date: 01/03/2019		Type Of Service				
		A	B	C	D	E
Activity						
1	Restrict public access to the lift by displaying 'Out of Service' signage and installing safety barriers all as required.			Y	Y	
2	Clean the internal sides (facings) of the Glazed Lift Shaft including: a) Clean the glazing to remove grime, dirt etc and polish the glazing for a streak-free shine; b) Clean and polish (where applicable) solid panels (linings) and all the fixings and hardware e.g. glazing brackets and clamps, shrouds, cover strips etc; c) Clean the structural framing of the shaft; d) Clean the vertical track guides, travel cables and wheel, counter-weight and shrouds, gearbox, controller box etc; e) Remove any debris and clean the shaft pit floor; and f) Clean the soffit (ceiling) of the shaft.			Y	Y	
3	Glazed Lift Car: a) Clean both faces of the car walls (inside and outside) to remove grime, dirt etc and polish the glazing for a streak-free shine; b) Clean and polish (where applicable) solid panels (linings) and all the fixings and hardware e.g. glazing brackets and clamps, shrouds, cover strips etc and handrails; c) Clean the surfaces of the glazed doors - both lift car and landing doors - to remove grime, dirt etc and polish the glazing for a streak-free shine; d) Clean the housing and applicable components of the automatic sliding door track; e) Clean the floor tracks for the doors (lift car and all floor levels); f) Clean the underside of the car; and g) Remove any debris and clean the roof of the car and any housings to components.			Y	Y	
4	Remove the restrictions to public access to the lift and 'Out of Service' signage.			Y	Y	
5	With the appropriate urgency advise the facility manager of any damage to the lift car, lift shaft or any operational concerns.			Y	Y	
6	Record the results in the log book.			Y	Y	
7	If required by the facility manager, provide a customer service report with pre and post cleaning photos of the main components.			Y	Y	

Disclaimer - This TDS is intended to provide guidance only to support Preventative Maintenance servicing activities. All TDS users are encouraged to read and understand the full [Conditions of Use](#) provided on the final page of this document and on the DPTI website.

For more information please contact the applicable Facilities Management Service Provider.



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Department of Planning,
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Special Comments and Technical Data

C SERVICE 6 MONTHLY (BUT MAY VARY DEPENDING ON USAGE AND SITE CONDITIONS).

TIMING OF SERVICE TO BE SCHEDULED TO SUIT SITE OPERATIONS. THIS IS A GENERIC TDS - SERVICE ACTIVITIES ARE TO SUIT THE APPLICABLE LIFT INSTALLATION.

THIS SERVICE EXCLUDES THE CLEANING OF THE EXTERNAL FACES (WALLS) OF THE LIFT SHAFT AND THE FLOOR OF THE LIFT CAR. SERVICE IS TO BE UNDERTAKEN BY A COMPETENT PERSON WHO IS EITHER A SPECIALIST LIFT CLEANING SUB-CONTRACTOR OR CLEANER ACCOMPANIED BY A LIFT TECHNICIAN.

THIS IS A SECONDARY, DISCRETIONARY TDS FOR SITES IDENTIFIED BY THE FACILITY MANAGER AND SITE REPRESENTATIVE - COMMONLY FOUND IN PUBLIC TRANSPORT BUILDINGS, MALLS AND ATRIUMS IN MULTI-STOREY BUILDINGS.

FOR THE PRIMARY LIFT TDS TYPES REFER TO: LF2 - TRACTION, LF2A - HYDRAULIC AND LF26 - SCREW DRIVE.

THE ASSOCIATED, SECONDARY TDS FOR LIFT REGISTRATION IS LF3.

LIFT MAINTENANCE IS TO COMPLY WITH EN13015 AND AS1735.

APPLICABLE LEGISLATION: WH&S REGULATIONS 2012 (SA).

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