

Direct Digital Controls (DDC)

Last Issue Date: 02/03/2015		Type Of Service				
Activity		A	B	C	D	E
1	Check calibration and operation of thermostats, humidistats and sensors.			Y	Y	
2	Check set points and reset where necessary.			Y	Y	
3	Where applicable check flow and pressure transmitters and recalibrate as necessary.			Y	Y	
4	Check calibration and operation of control valves including valve positioners and gland packing especially for leaks and tight close off.			Y	Y	
5	Check overall control systems for correct sequence operation of all components.			Y	Y	
6	Where applicable check all database back up batteries and replace where necessary.			Y	Y	
7	Check for correct alarm annunciations and for any current alarm. Report and rectify as necessary.			Y	Y	
8	Interrogate system to ensure all sensor monitoring and control algorithms and devices are reporting and communicating correctly.			Y	Y	
9	Where applicable check operation of all damper actuators for correct travel sequencing and control.			Y	Y	
11	Check response of all controlled plant to manually issued commands from the central work station (if present).			Y	Y	
12	Record results in log book and provide written report detailing any faults and recommendations.			Y	Y	

Special Comments and Technical Data

RECOMMENDED SERVICE INTERVAL 6(C) OR 12(D) MONTHS DEPENDING ON SITE REQUIREMENTS.
WHERE APPLICABLE THE SERVICE TO BE UNDERTAKEN IN CONJUNCTION WITH BUILDING MANAGEMENT SYSTEM ME80.

Disclaimer -This TDS is intended to provide guidance only to support Preventative Maintenance servicing activities. All TDS users are encouraged to read and understand the full [Conditions of Use](#) provided on the final page of this document and on the DPTI website.

For more information please contact the applicable Facilities Management Service Provider.



Government of South Australia
Department of Planning,
Transport and Infrastructure

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